

Pre-Professional Leaders: New Officers - Team Worksheet

New officers can use this worksheet to help the group achieve a sense of common purpose and to set goals.

1. How would we describe your organization to someone who is unfamiliar with it?

2.

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| What is the mission of our organization? | What is our vision for the organization? <i>(Vision is what the organization aspires to be in the future.)</i> |
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3. How does our organization execute our mission and vision? What philosophies, activities, or events does our organization host? Do they all align with our organization's purpose?

4. Do we think organization members would be able to articulate the organization's mission? If no, how can we communicate the mission?

5. How is our organization structured? Does the officer, committee, and informal role structure equitably distribute labor?

6. How are our organization's meetings structured? Do members engage?

7. Besides meetings, what kinds of activities does our organization host? Do most members attend? Do only a subset attend? If just a subset, what does that group have in common?

8. Use the "SMARTIE Goals Worksheet" for the upcoming year to formulate your action plan on how you plan to work towards your team's agreed-upon SMARTIE goal. Use one SMARTIE Goals Worksheet per team goal.